

MyChart - Pay My Bill

MyChart allows payment by credit card to pay outstanding balances for physician and hospital bills. There are several ways to make a payment on MyChart.



- 1) From the home page, click the "View details for account" link
- 2) Click on the "View your account summary" icon to access the bills

Home Page

Billing Menu

- 3) The account summary can also be opened in the "Billing" menu.
 - a. Click on the "Billing" tab
 - b. Click on the "Billing Acct Summary" link
- 4) Once inside the "Billing Account Summary" page, click on the "Pay Bill" link under the bill to be paid

Billing Account Summary Screen

Account	Account Type	Last Payment	Outstanding Balance
Account #0075 MYCHART VALIDATE, THEODORE see More Service Fees	Physician Billing	\$26.00 7/13/2013	\$1,000.50
		See Account Detail	Pay Bill
		See More Payments	
	Hospital Billing	\$329.00 10/7/2013	\$1,627.20
		See Account Detail	Pay Bill
		See More Payments	

Once the "Account Payment" screen is open:

- 1) Enter in the billing information and address
- 2) Enter in the credit card information (Visa, Mastercard, Discover, American Express and Diners Club are accepted methods of payment in MyChart)
- 3) Enter the security code
- 4) Click "Continue"
- 5) A confirmation page will appear showing that the payment has been received

Account Payment

Use this form to pay by credit card. Select one of your stored credit cards or enter a new one. If you have questions, [send a customer service request](#).

Account number: 1058
Account type: Physician Bill
Outstanding Balance: \$1,136.50
Amount due: \$1,136.50
Amount to pay: 1,136.50

Billing Information

Select a credit card to use for payment.

Click [here](#) to manage your saved credit cards.

Type	Number	Cardholder	Exp. Date	Security code
<input type="radio"/> Visa	XXXXXXXXXXXX1111	THEODORE VALIDATE	02/18	
<input type="radio"/> Enter a new credit card				

[Continue](#) [Cancel](#)

Account Payment Screen